

**NATIONAL SCHEDULED CASTES FINANCE & DEVELOPMENT
CORPORATION (NSFDC)**

(A Government of India Undertaking)
14th Floor, SCOPE Minar, Core 1 & 2,
Laxmi Nagar District Centre, Laxmi Nagar,
Delhi-110 092

Tel : 011-22054387, 22054358

E-mail : adm.nsfdc@gmail.com / mis.nsfdc@gmail.com

**EXPRESSION OF INTEREST INVITING SEALED
QUOTATIONS FOR-DESIGNING, DEVELOPMENT,
CUSTOMIZATION, IMPLEMENTATION AND MAINTENANCE
OF WEB BASED ACCOUNTING SOFTWARE**

1. **ABOUT NSFDC**

National Scheduled Castes Finance and Development Corporation (NSFDC) is a Government of India Undertaking under the aegis of Ministry of Social Justice & Empowerment (MOSJ&E). NSFDC was incorporated on 08.02.1989, as a Company 'not for profit' under Section-25 of the Companies Act, 1956 (now, under Section-8 of the Companies Act, 2013) with an objective to promote economic and developmental activities for the benefit of Scheduled Castes and to assist the poorer section of SCs in skill development and self employment ventures.

NSFDC provides financial assistance through State Channelizing Agencies (SCAs) nominated by the respective State Governments/UTs and Regional Rural Banks, Public Sector Banks. The Corporation assists a wide range of income generating activities for the benefit of poorer sections of these classes in skill development and self-employment ventures.

2. **EOI OBJECTIVE**

NSFDC invites EOI for empanelment of various software development agencies of Delhi NCR (hereinafter referred to as Applicant) for designing , development, customization, implementation and maintenance of web based Accounting Software on Cloud Computing / Application Service Provider / SaaS model.

NSFDC may engage the services of such empanelled firms to deliver effective IT solutions for NSFDC after taking Techno-Commercial quotes and following prescribed selection processes.

EOI document in the sealed envelope addressed to the DGM (Administration) may be dropped in the tender box placed at Reception on or before 04.03.2022 (17:00 hrs):

DGM(Admin.)

National Scheduled Castes Finance and Development Corporation
14th Floor, SCOPE Minar, Core 1 & 2,
Laxmi Nagar District Centre, Laxmi Nagar,
Delhi-110 092

Tel : 011-22054387, 22054358

E-mail : adm.nsfdc@gmail.com / mis.nsfdc@gmail.com

3. **ELIGIBILITY CRITERIA**

- 3.1 The Applicant should be a Company registered under Companies Act and registered with the Goods & Service Tax Authorities and should have been in existence for atleast last 15 years as on 31.03.2021 **(Relevant certificate of incorporation to be submitted)**.
- 3.2 Companies who are presently Black Listed by the Central/State Government, PSUs and other bodies are ineligible to participate. The **applicant would be required to give an undertaking on their letter head to this effect.**
- 3.3 The Applicant must have an annual turnover not less than Rs. 3 crores from IT/ICT business in each of the last three preceding financial years 2018-19, 2019-20 and 2020-21 towards establishing which, audited financial statements to be submitted. In case financial statement of FY 2020-21 being under audit, average turnover of the previous three financial years which have been audited i.e. 2017-18, 2018-19 and 2019-20 will be considered. However, applicant will have to additionally submit previous year balance sheet of FY 2020-21 to establish that annual turnover of said year is also above Rs. 3 Crore.
- 3.4 The Applicant should preferably have SEI CMMI Level 5 certification.**(Relevant certificate to be submitted)**.
- 3.5 The Applicant should preferably have ISO 9001:2015 and ISO 27001:2013 certification **(Relevant certificate to be submitted)**.
- 3.6 Applicant must have credentials of directly working in the field of Application Development, Core Banking Software, CMS, CRM/ERP, BRM, BPM for at least 05 years. **(Relevant documents to be submitted)**.
- 3.7 Applicant must have executed at least 5 projects of similar nature in the last 15 years. Order copies / Completion certificates to be attached.
- 3.8 The Applicant must have experience of having successfully completed at least one project of accounting software in Central / State level PSUs / Autonomous Bodies / Statutory Bodies / Institutions working in social sector and the Software should be continuously running successfully since last 5 years.
- 3.9 The Applicant shall provide an exclusive Project manager who should preferably have 15 years experience in the field of web portals designing/CRM/ERP/BPM/CBS/Financial Accounting Software. CV of the project manager, operations manager and other senior professionals who shall be involved in the implementation and operation of the said project also needs to be submitted.
- 3.10 The Applicant must have registered / corporate / Technical Support office in New Delhi and should **furnish details of address, contact person & number of the said office.**
- 3.11 **Technology Platform :**

The technology platform should mandatorily fulfill the following criteria:

- i. Accounting Software must be on 3 Tier Structure,
- ii. Browser based application. Software must support any browser.
- iii. Application should support integration of other 3rd party payment Gateway/Interface Frontend
- iv. Application should support multiple Operating System such as Linux, Windows, Ubuntu etc.

3.12 **Functionalities Required :**

The applicant is mandatorily required to provide all of the functionalities mentioned below:

- i. Loan Management Module
- ii. Accounting Module,
- iii. HR & Payroll Module with direct link to Accounting Module,
- iv. Leave Management,
- v. Fixed Asset Management as per Companies Act, 2013,
- vi. Medical and TA with Staff Advance Module,
- vii. Auto Bank reconciliation.,
- viii. Generation of MIS reports (such as Balance Sheet, Profit & Loss, Cash Flow, Letter of Intent, Demand Note, Recovery, Appropriation Note, Overdues, Outstanding Balance reports, Profitability statements, financial viability, disbursal reports, sanction reports),
- ix. Automatic transactions such as charge transactions on loan repayment transactions,
- x. Account maintenance module to allow freezing of account, maintain guarantees etc. Deposit / Security module to allow detailed record keeping of all Deposits / Securities,
- xi. Software should be able to be parameterized according to the needs of the organization such as the interest rates and types, creation of new product, types and rates of penalties and re-schedulement of loan.
- xii. Organization should be able to define the rights and responsibilities to limit the flow of information or access to certain roles

4. **EoI VALIDITY**

EoI should remain valid for a period of 90 days w.e.f. last date of submission.

5. **GENERAL INSTRUCTIONS**

- a. The bidders are advised to study all eligibility criteria, requirements, other information in the EoI document carefully and submit alongwith duly filled in Annexures 'A' & 'B'.
- b. This EoI does not commit NSFDC to award a contract or to engage in negotiations.
- c. All materials submitted by the applicant will become the property of NSFDC.
- d. In case of any query, the applicants can send their queries in writing upto 25.02.2022 by 12:00 noon to:

DGM (CS, Fin. & MIS) / Chief Manager (MIS)
 National Scheduled Castes Finance and Development Corporation,
 14th Floor, SCOPE Minar, Core 1&2,
 Laxmi Nagar District Center, Laxmi Nagar,
 Delhi – 110092
 Tel: 011-22054387, 22054358
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- e. All queries to be raised will relate to the EoI alone and no queries related to detailed analysis of scope of work, payment terms and mode of selection will be entertained. These issues will be amply clarified at the RFP stage.
- f. At any time prior to the last date for receipt of applications, NSFDC may, for any reason, whether at its own initiative or in response to a clarification, modify the EoI document by a corrigendum. The corrigendum (if any) shall be deemed to be incorporated in this EoI. In order to provide prospective applicants reasonable time for taking the corrigendum into account, NSFDC may, at its discretion, extend the last date for the receipt of EoI proposals.
- g. In case of any dispute, the decision of CMD, NSFDC will be final.
- h. NSFDC may terminate the EoI process at any time without assigning any reason.
- i. For any further announcement(s), please visit NSFDC's website www.nsfdc.nic.in

6. SELECTION METHODOLOGY

- a. NSFDC has constituted an evaluation committee to evaluate the responses of the applicants. The decision of the evaluation committee in the evaluation of responses to the EoI shall be final. No correspondence will be entertained outside the evaluation process of the committee.
- b. Any attempt to influence the evaluation process may result in the rejection of its EoI proposal.
- c. NSFDC will shortlist applicants who satisfy all the mentioned eligibility criteria.
- d. The shortlisted applicants will be required to make presentation before the management / evaluation committee to evaluate its suitability for the assignment.

DETAILS OF THE FIRM

Sl. No.	Description	
1	Name of the Company/Organization	
2	Date of Incorporation of Company / Organization	
3	PAN/TAN of Company	
4	Service Tax Registration No. & Date	
5	Telephone Nos.	
6	E-mail	
7	Website Address	
8	Particulars of Managing Director / CEO / Director	
9	Particulars of Contact Person	
10	Total Turnover of the Company / Organization for the last three financial years (2017-18, 2018-19, 2019-20)	
11	Quality Certificates ISO 9001:2015 and ISO 27001:2013	
12	SEI CMMI Level 5 certification	
13	Any other relevant information that participating Firm may like to mention	

ELIGIBILITY CRITERIA (COMPLIANCE SHEET)

Sl.No.	Eligibility Criteria	Compliance (Yes/No)	Documents Attached at Page No. of EOI
1	Company registered under Companies Act and registered with the Service Tax Authorities and should have been in existence for atleast last 15 years as on 31.03.2021		
2	Is the Company black Listed by the Central / State Government, PSUs and other bodies		
3	An annual turnover of Rs. 3 crores from IT/ICT business in each of the last three preceding financial years 2018-19, 2019-20 and 2020-21.		
4	SEI CMMI Level 5 certification.		
5	ISO 9001:2015 and ISO 27001:2013 certification		
6	Credentials of directly working in the field of Application Development, Core Banking Software, CMS, CRM/ERP, BRM, BPM for more than 5 years.		
7	No. and details of projects of similar nature executed.		
8	Completed successfully at least one project of accounting software in Central / State level PSUs / Autonomous Bodies / Statutory Bodies / Institutions working in social sector and the Software should be continuously running successfully since last 5 years.		
9	Should have capacity to provide an exclusive Project Manager who should have at least 15 years' experience in the field of web portals designing/CRM/ERP/BPM/ CBS/ Financial Accounting Software.		
10	Registered / Corporate / Technical Support office in New Delhi		
11	Technology Platform:- Self certification to be provided regarding: <ul style="list-style-type: none"> • Accounting Software must be on 3 Tier Structure • Browser based application • Software must support any browser. • Application should support integration of other 3rd party • payment Gateway/Interface • Frontend application should support multiple Operating • System such as Linux, Windows, Ubuntu 		